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AFRICA REGIONAL WORKSHOP ON THE GLOBAL PARTNERSHIP FOR EFFECTIVE DEVELOPMENT COOPERATION POST-MONITORING RESULTS AND PREPARATIONS FOR THE 2ND HIGH LEVEL MEETING

14-16 September 2016, Addis Ababa, Ethiopia

LOGISTICS NOTE AND PRACTICAL INFORMATION

Venue:

Africa Union Commission Conference Centre:
Addis Ababa-Ethiopia

Conference venue of the African Union Commission (AUC)

Registration: All participants are requested to register for the event by completing the registration form online at: https://docs.google.com/forms/d/1e6LVF-G6M-HYxOIt8yeGCctgKog4ruyXyR36e5FK5V4/viewform?edit_requested=true by **2 September 2016**.

Travel Expenses

This workshop is organised by the Global Partnership for Effective Development Co-operation in collaboration with the African Union Commission and NEPAD Agency with the financial support of the European Union and the UNDP-Republic of Korea's SDGs Fund.

UNDP will support 1 national Focal Point per country where flight ticket and transportation from the hotel to the AUC conference centre will be arranged through UNDP Regional Service Centre for Africa (RSCA) - Ms. Beakal Fasil at beakalfasil@undp.org and Ms. Meron Tamrat at merontamrat@undp.org

Accommodation

All participants are kindly asked to book their own accommodation. The following Hotels are recommended:

Elilly Hotel

Addis Ababa, Ethiopia

Kasanchis

Tel: +251 922-728-320

+251 115-585-209

Email: info@eilillyhotel.com

Website: <http://elillyhotel.com/>

Room Rate: 192\$

Harmony Hotel

Addis Ababa, Ethiopia,

Bole Medianalem

TEL: +251 11 618 3100

+251 11 6516053

Email: reservation@harmonyhotelethiopia.com

Website: www.kzfamilyhotel.com

Room rate: 120\$

Dreamliner Hotel

Addis Ababa, Ethiopia

Gabon Street, Meskel Flower area

Tel: +251 11 467 4000

+251 118 681 790

Email: reservation@dreamlinerhotel.com

Website: www.dreamlinerhotel.com

Room rate: 120\$

Jupiter International Hotel

Addis Ababa, Ethiopia

Kasanchis and Bole

Tel: +251-11-552 7333

+251-116616969

Email: reservation@intercontinentaladdis.com

Website: <http://www.intercontinentaladdis.com>

Room rate: 100\$-120\$

Meals and other expenses

The organizers will provide lunch on the workshop days of 14-16 September. For funded participants these expenses will be reflected in the reduction of your DSA.

100% of DSA equals to:	Dates of arrival to departure:
6% Breakfast	13 September: 44% DSA
12% Lunch	14 September: 32% DSA
12% Lunch	15 September: 32% DSA
20% Incidental	16 September: 32% DSA
50% Accommodation	17 September: No DSA

All other expenses should be covered from your DSA.

Registration upon arrival

Registration will take place just prior to the beginning of the workshop, from 9:00-9:30 on Wednesday 14 September.

Travel and Visa

All participants are required to obtain their visas in their respective countries. If there is no Ethiopian embassy or consulate in the country of residence, the AUC and NEPAD will provide support to facilitate visa arrangement. Kindly contact Mrs. Charlotte Ague-charlottea@nepad.org before 5 September 2016 to facilitate a visa.

Health

Vaccination against yellow fever is **required** if arriving within 6 days after leaving or transiting countries with risk of yellow fever transmission (Angola; Argentina; Benin; Bolivia; Brazil; Burkina Faso; Burundi; Cameroon; Central African Rep; Chad; Colombia; Congo; Congo DR; Cote d'Ivoire; Ecuador; Equatorial Guinea; French Guiana; Gabon; Gambia; Ghana; Guinea; Guinea-Bissau; Guyana; Kenya; Liberia; Mali; Mauritania; Niger; Nigeria; Panama; Paraguay; Peru; Rwanda; Senegal; Sierra Leone; South Sudan; Sudan; Suriname; Togo; Trinidad and Tobago; Uganda; Venezuela.)

There is no risk of Malaria in Addis Ababa as it is located at over 2000m above sea level.

In an effort to prevent the spread of the disease into Ethiopia, authorities have introduced additional health screening and information requirements for travellers arriving by air and land. Travellers who are arriving from Ebola affected countries have to undergo additional screening.

Basic practical information

- The official currency is the Ethiopian Birr (ETB). Facilities for currency exchange are available at the arrival-terminal in Addis Ababa.
- The minimum temperature in September is around 13 Degree Celsius and the maximum around 23 Degree Celsius.
- Electricity: 220 volts AC, 50Hz

For any other question, please contact:

- Ms. Rufei (Sophia) Wang, UNDP Development Impact Group, Email: rufei.wang@undp.org
- Ms. Beakal Fasil, UNDP Regional Service Centre for Africa, DE&SSC Team, Email: beakal.fasil@undp.org
- Mrs. Charlotte Ague, NEPAD, Email: charlottea@nepad.org
- Ms. Anna Whitson, UNDP New York, Email: anna.whitson@undp.org